City of Perth

Council House, 27 St Georges Terrace GPO
Box C120, Perth Western Australia 6839
ABN 8378 0118 628
Phone: (08) 9461 3366
Facsimile: (08) 9461 3083
info@cityofperth.wa.gov.au
www.perth.wa.gov.au

Pre-Permit Clearance Application

Instructions: Please print clearly in the spaces provided. Alternatively please see Lodgement Options for how to lodge this application online.

1. The purpose of this form is to apply for written clearance from the City for development, health and engineering statutory approvals **prior** to making an application for a Building Permit.
2. Please include 2 sets of final architectural drawings and provide supporting documentation in accordance with the 'Document Checklist for Submission of a Certified Building Permit' or 'Document Checklist for Submission of an Uncertified Building Permit' with this application.

1. Customer Details

First name

Surname

Address

State

Postcode

Telephone (home)

Telephone (business)

Mobile

Email

2. Property Details

Lot No

Street No

Street

Suburb

3. Planning Approval Reference Number

DA Number (YYYY/NNNN)

/

4. Customer Authorisation

☐ By ticking this box I confirm I have attached two copies of final architectural drawings and provided supporting documentation in accordance with the 'Document Checklist for Submission of a Certified Building Permit' or the 'Document Checklist for Submission of an Uncertified Building Permit'.

☐ By ticking this box I confirm I understand that this form authorises the City of Perth to reproduce any documents associated with this application for internal purposes only.

☐ By ticking this box I confirm I have read and agree to abide by the associated Terms and Conditions. I also confirm the information I have provided in this form is accurate. (A signature is not required on forms lodged electronically and submissions will be treated in accordance with the *Electronic Transactions Act 2011 (WA)*.

Signature:_____
(for hard copy submission only)

Date
(ddmmyy)

Response Time: 35 working days from date of receipt.

This form is available in alternative languages and formats on request.

Lodgement Options

In Person
City of Perth
Customer Service Counter
Ground Floor, 27 St Georges Terrace, PERTH
Payments can be made by Cash, Cheque, EFTPOS or by credit card

By Post
Development Approvals Unit
City of Perth, GPO Box C120
PERTH WA 6839

Cashier Hours – Monday to Friday 8.30am to 4.30pm (Except Public Holidays)

Online Lodgement
Visit our website: https://www.perth.wa.gov.au/planning-development/planning-and-building-tools

Refer to our E-Lodgement User Guide on how to become a Registered User and how to lodge applications on line.