



City of Perth

**Ordinary Council Meeting
Minutes**

**29 May 2018
6.00pm**

**Council Chamber
Level 9
Council House**

APPROVED FOR RELEASE

**MARTIN MILEHAM
CHIEF EXECUTIVE OFFICER**



City of Perth

Ordinary Council Meeting
Minutes

29 May 2018
6.00pm

Council Chamber
Level 9
Council House

Present

Commissioner Gaye McMath
Commissioner Andrew Hammond

Minutes to be confirmed at the next Ordinary Council meeting.

**THESE MINUTES ARE HEREBY CERTIFIED AS
CONFIRMED**

PRESIDING MEMBER'S SIGNATURE

Gmmcmath

DATE: *26 June, 2018*

Minutes of the Ordinary Meeting of the Council of the City of Perth held in the Council Chamber, Ninth Floor, Council House, 27 St Georges Terrace, Perth, on Tuesday, 29 May 2018.

Presiding: Deputy Chair of Commissioners, Ms Gaye McMath

Commissioners in Attendance:

Commissioner Andrew Hammond

Officers in Attendance:

Mr Mileham	Chief Executive Officer
Mr Crosetta	Director Construction and Maintenance
Mr Mianich	Director Corporate Services
Ms Barrenger	Director Planning and Development
Mr Fitzpatrick	Acting Director Economic Development and Activation
Ms Smith	Manager Development Approvals
Mr Ridgwell	Manager Governance
Mr Anastas	Personal Aide
Ms Rutigliano	Governance Officer

Observers:

10 members of the public

14 members of staff

2 members of the press

1. Prayer / Acknowledgment of Country

The Chief Executive Officer read the prayer.

The Deputy Chair of Commissioners read the Acknowledgement of Country.

2. Declaration of Opening

6.00pm The Deputy Chair of Commissioners declared the meeting open.

3. Apologies

Chair of Commissioners Mr Eric Lumsden

4. Question Time for the Public and Notification of Deputations

4.1 Question Time for the Public

Nil

4.2 Notification of Deputations**Item 13.6 Telstra Perth Fashion Festival – Major Events and Festivals**

The Presiding Member approved a Deputation from Ruth Hatherley from Fashion Council WA with regards to Item 13.6 (CM 129363/18).

5. Members on Leave of Absence and Applications for Leave of Absence

Nil

6. Confirmation of Minutes***Moved Commissioner Hammond, seconded Commissioner McMath***

That the minutes of the Agenda Briefing Session held on 22 May 2018 and the Ordinary Council Meeting held on 24 April 2018 are confirmed as a true and correct record with the amendment of Item 13.11 Events Grants Round 1 (2018/19) primary motion, point 6 to refer to Events Grants.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

7. Announcements by the Deputy Chair of Commissioners

The Deputy Chair of Commissioners announced that the City of Perth has been recognised for its leadership in sustainable water management. The City was awarded gold status in the Water Corporation's Waterwise Council program for delivering a range of water sensitive initiatives and projects. The Waterwise recognition scheme was introduced in 2016 to acknowledge councils that are demonstrating leadership in sustainable water management. Councils awarded as part of the recognition scheme were acknowledged at the 2018 Waterwise Business Recognition event, co-hosted by the Water Corporation and Environment and Regulation on 1 May 2018.

The City was acknowledged for the range of water sensitive projects and initiatives we have been working on across various business units, these include:

- Sustainability Reporting Platform;
- Water Sensitive City Transition Study;
- Water Harvesting Tree Pits;

- Green Infrastructure and Biodiversity Study; and
- Conversion to Native Gardens Project.

8. Disclosures of Members' Interests

Nil

9. Questions by Members of which due notice has been given

Nil

10. Correspondence

Correspondence was received from Fashion Council WA in relation to Item 13.6 – Telstra Perth Fashion Festival – Major Events and Festivals (CM 135986/18).

11. Petitions

Nil

12. Matters for which the Meeting may be Closed

The Chief Executive Officer advised that in accordance with Section 5.23(2) of the *Local Government Act 1995*, the meeting was recommended to be closed to the public prior to discussion of the following confidential attachments:

Attachment No.	Item No. and Title	Reason
Confidential Attachment 13.1B	Item 13.1 - East End Improvement Grants – Stage 1 East End Improvement Model - Kangaroo Inn	s 5.23(2)(e)(iii)
Confidential Attachment 13.2C and 13.2D	Item 13.2 - Amendment of the Heritage Rates Concession Policy, Adoption of the Proposed Heritage Adaptive Reuse Grants Guidelines and Administration, Policy and Process Post Legal Advice	s 5.23(2)(e)(iii)
Confidential Attachment 13.6D	Item 13.6 - Telstra Perth Fashion Festival - Major Events and Festivals	s 5.23(2)(e)(iii)
Confidential Attachment 13.7A, 13.7B, 13.7C and 13.7D	Item 13.7 - Strategic Partnership Agreement – Perth Public Art Foundation Incorporated	s 5.23(2)(e)(iii)
Confidential Attachment 13.8A	Item 13.8 - Principal Partnership between Heritage Perth and City of Perth	s 5.23(2)(e)(iii)
Confidential	Item 13.9 - Proposed Entry of the Grand Central	s 5.23(2)(e)(iii)

Attachment No.	Item No. and Title	Reason
Attachment 13.9D	Hotel, 379 Wellington Street, Perth, in the City Planning Scheme No. 2 Heritage List	
Confidential Attachment 13.14A, 13.14B and 13.14C	Item 13.14 - Transport Planning, Engineering and Modelling Panel Contract	s 5.23(2)(e)(iii)
Confidential Attachment 13.21C	Item 13.21 - Internal Audit 2017/18 – Validation of Critical/Major Risk Mitigation Strategies Review Part 2	s5.23(2)(f)(i)
Confidential 13.24B and 13.24D	Item 13.24 - Risk Management Quarterly Update – May 2018	s5.23(2)(f)(i)

13. Reports

En Bloc Motion

Moved Commissioner Hammond, seconded Commissioner McMath

That with the exception of items 13.5, 13.6, 13.7, 13.8, 13.9, 13.10, 13.13, 13.15, 13.17 and 13.19 which are to be considered separately, the Officer and Committee Recommendations for the remaining items (13.1, 13.2, 13.3, 13.4, 13.11, 13.12, 13.14, 13.16, 13.18, 13.20, 13.21, 13.22, 13.23 and 13.24) be adopted by Council en bloc by an Absolute Majority decision.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

**Item 13.1 East End Improvement Grants – Stage 1 East End Improvement Model
- Kangaroo Inn**

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVES the provision of an East End Improvement Grant totalling \$10,000 (excluding GST) to “Kangaroo Inn” in line with Council’s 1 August 2017 approval to commence Stage 1 of the East End Improvement Model.

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.2 Amendment of the Heritage Rates Concession Policy, Adoption of the Proposed Heritage Adaptive Reuse Grants Guidelines and Administration, Policy and Process Post Legal Advice

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

- 1. APPROVES the Heritage Adaptive Reuse Grant Guidelines presented at Attachment 13.2E; and the Heritage Rates Concession Policy presented at Attachment 13.2F for the purpose of facilitating Council’s decision of 1 August 2017 in relation to the Piccadilly Arcade and Theatre at 700-704 Hay Street Mall, Perth; and*
- 2. APPROVES acquittal of Council’s 1 August 2017 decision for Piccadilly Arcade and Theatre at 700-704 Hay Street Mall, Perth, via the guidelines for a Heritage Adaptive Reuse Grant in line with legal advice presented at Confidential Attachment 13.2C and 13.2D. The approval is for a maximum Heritage Adaptive Reuse Grant amount of \$665,575, (being \$133,114 current general rates levied each year) spread over five rates years, subject to a formal application and signed heritage agreement being executed under the new Heritage Adaptive Reuse Grant Guidelines presented at Attachment 13.2E.*

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.3 Strategic Arts Sponsorship – Turner Galleries Taipei Residency Exchange

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

1. ***APPROVES cash sponsorship of \$12,715 (excluding GST) to Turner Galleries to support the 2018 Taipei Residency Exchange;***
2. ***NOTES the provisional list of sponsorship benefits contained within the Detailed Officer Assessment in Attachment 13.3A;***
3. ***AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits according to the Council approved funding amount; and***
4. ***NOTES that a detailed acquittal report, including all supporting material, will be submitted to the City of Perth three months following the conclusion of the project.***

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.4 Business Event Sponsorship – 2018 Western Australian Industry and Export Awards

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

1. ***APPROVES*** cash sponsorship of \$7,500 (excluding GST) to the Export Council of Australia for the '2018 Western Australian Industry and Export Awards' to be held on 18 October 2018 at the Hyatt Regency, Perth;
2. ***NOTES*** the provisional list of sponsorship benefits contained in the Detailed Officer Assessment in Attachment 13.4A;
3. ***AUTHORISES*** the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits and key performance indicators for inclusion in the sponsorship agreement according to the Council approved funding amount; and
4. ***NOTES*** that a detailed sponsorship acquittal report, including any supporting material, will be submitted to the City of Perth by 31 January 2019.

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.5 Industry / Sector Development Sponsorship – Perth Angels: Angel Investing Series

Officer Recommendation

That Council:

1. ***APPROVES*** triennial cash sponsorship of \$25,000 (excluding GST) for the financial years 2017/18, 2018/19 and 2019/20 (a total amount of \$75,000), to Western Australian Angel Investors Inc., trading as Perth Angels, for the Angel Investing Series from 2018 - 2020, inclusive;

(Cont'd)

2. AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits according to the Council approved funding amount; and
3. NOTES that a detailed annual acquittal report, including all media coverage, will be required to be supplied by February of each following year.

MOTION TO DEFER

Moved Commissioner McMath, seconded Commissioner Hammond

Council agreed to defer the item as follows:

That Council defer consideration of the report titled Industry/Sector Development Sponsorship – Perth Angels: Angel Investing Series to the June 2018 Council meeting to allow consideration of the review of the City’s Industry/Sector Development Sponsorship Guidelines and selection criteria to ensure clear alignment of the program with the City’s strategic objectives, effectiveness and principles of equity.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners McMath and Hammond

Against: Nil

Reason: To allow consideration of the review of the City’s Industry/Sector Development Sponsorship Guidelines and selection criteria to ensure clear alignment of the program with the City’s strategic objectives, effectiveness and principles of equity.

Item 13.6 Telstra Perth Fashion Festival - Major Events and Festivals

DEPUTATION: The Presiding Member approved a deputation from Ruth Hatherley from Fashion Council WA (CM 129363/18).

6.10pm Ms Ruth Hatherley from Fashion Council WA commenced the presentation in response to the officer assessment, recommendation and statement of the value of generated for City stakeholders by Perth Fashion Festival events.

6.33pm The deputation concluded.

Officer Recommendation

That Council:

1. APPROVES sponsorship of \$50,000 (excluding GST) to the Fashion Council of WA for the 2018 Telstra Perth Fashion Festival;
2. NOTES the provisional list of sponsorship benefits contained in the Detailed Officer Assessment in Attachment 13.6A;
3. AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant, the final list of sponsorship benefits and key performance indicators for inclusion in the agreement, according to the Council approved funding amount; and
4. NOTES that a detailed acquittal report, including any supporting material, will be submitted to the City of Perth.

MOVED WITH AMENDMENT

Moved Commissioner McMath, seconded Commissioner Hammond

That Council amend the Officer Recommendation as follows:

That Council:

1. **APPROVES sponsorship of ~~\$50,000~~ \$200,000 (excluding GST) plus venue hire in-kind up to the value of \$30,000 to the Fashion Council of WA for the 2018 Telstra Perth Fashion Festival;**
2. **NOTES the provisional list of sponsorship benefits contained in the Detailed Officer Assessment in Attachment 13.6A;**
3. **AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant, the final list of sponsorship benefits and key performance indicators for inclusion in the agreement, according to the Council approved funding amount;**
4. **NOTES that a detailed acquittal report, including any supporting material, will be submitted to the City of Perth;**
5. **REITERATES its request of the last Council meeting for a review of the City's Industry/Sector Development Sponsorship Guidelines and selection criteria to ensure clear alignment of the program with the City's strategic objectives, effectiveness and principles of equity;**

(Cont'd)

6. **REQUESTS the Administration continue to work with the Perth Fashion Festival as a key strategic partner to specifically identify the benefit to the City regarding foot traffic generation, small business and economic activity of Fashion Central; and**
7. **REQUESTS the Administration to prepare for the consideration of Commissioners, an alternative program of initiatives to achieve benefits for consideration alongside next year's funding recommendation.**

PRIMARY MOTION AS AMENDED

That Council:

1. **APPROVES sponsorship of \$200,000 (excluding GST) plus venue hire in-kind up to the value of \$30,000 to the Fashion Council of WA for the 2018 Telstra Perth Fashion Festival;**
2. **NOTES the provisional list of sponsorship benefits contained in the Detailed Officer Assessment in Attachment 13.6A;**
3. **AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant, the final list of sponsorship benefits and key performance indicators for inclusion in the agreement, according to the Council approved funding amount;**
4. **NOTES that a detailed acquittal report, including any supporting material, will be submitted to the City of Perth;**
5. **REITERATES its request of the last Council meeting for a 'review of the City's Industry/Sector Development Sponsorship Guidelines and selection criteria to ensure clear alignment of the program with the City's strategic objectives, effectiveness and principles of equity;**
6. **REQUESTS the Administration continue to work with the Perth Fashion Festival as a key strategic partner to specifically identify the benefit to the City regarding foot traffic generation, small business and economic activity of Fashion Central; and**
7. **REQUESTS the Administration to prepare for the consideration of Commissioners, an alternative program of initiatives to achieve benefits for consideration alongside next year's funding recommendation.**

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Reason: Without adequate City of Perth funding, Fashion Central will not occur. Cancelling Fashion Central is not consistent with supporting visitation to the city. Reducing funding to the extent suggested with only four month's notice, is not consistent with the spirit of long term strategic partnership.

Item 13.7 Strategic Partnership Agreement – Perth Public Art Foundation Incorporated

Officer Recommendation

That Council, subject to adoption of the 2018/19, 2019/20 and 2020/21 budgets:

1. APPROVES a commitment of \$627,070 cash and \$24,277 in-kind for the City's principal partner sponsorship of the Perth Public Art Foundation Incorporated (PPAF) for a three-year period commencing 1 July 2018 through to 30 June 2021;
2. AUTHORISES the Chief Executive Officer (or an appointed delegate) to execute with the PPAF the Funding Agreement according to the Council approved funding amount; and
3. NOTES that a detailed acquittal report, including an updated business plan and any other supporting material, will be submitted to the City of Perth at the end of each financial year during the period of the agreement.

ALTERNATE MOTION

Council resolved to adopt an alternate motion as follows:

Moved Commissioner McMath, seconded Commissioner Hammond

That Council:

1. ***MAINTAINS the relationship with the Perth Public Art Foundation Inc. in its current form for a further 12 months;***
2. ***ESTABLISHES a City of Perth Arts Advisory Committee with the terms of reference to: 'Oversee the development, implementation and ongoing performance of a City of Perth Arts Strategy and to advise Council on major arts issues';***

(Cont'd)

3. ***CONDUCTS*** a workshop for all major City of Perth arts stakeholder's groups with the purpose of recommending back to Council a functional and effective committee representation model, and the key strategic focus area that the arts strategy should embrace; and
4. ***ENDORSES*** the development of a City of Perth Arts Strategy over the next 12 months.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Reason: To allow work on a strategy for art in the city and maximise the benefits of the Perth Public Art Foundation going forward.

Item 13.8 Principal Partnership between Heritage Perth and City of Perth

Officer Recommendation

That Council:

1. ***APPROVES*** the discontinuation of the City of Perth's principal partnership with Heritage Perth Incorporated, noting that the existing Funding Agreement (Confidential Attachment 13.8A) expires on 30 June 2018, with the following conditions:
 - 1.1 City of Perth administration will continue to deliver Heritage Weekend until a review of the program is undertaken involving all stakeholders;
 - 1.2 City of Perth administration will retain the Heritage Perth brand for its relevant heritage activities until a review of the brand is undertaken involving all stakeholders;
 - 1.3 City of Perth administration will retain one full time equivalent position to deliver recommendation points 1.1 and 1.2;
 - 1.4 Heritage Perth funding amounts budgeted in the 2018/19 City of Perth budget will be repurposed to deliver recommendation points 1.1, 1.2 and 1.3 (subject to Council approval of the budget);
 - 1.5 City of Perth administration will assist the Board of Heritage Perth in winding up the incorporated not for profit entity Heritage Perth as appropriate and required.
2. ***AUTHORISES*** the Chief Executive Officer to finalise the details of winding up the principal partnership and Funding Agreement as at recommendation point 1, including Clauses 9 and 18 of Confidential Attachment 13.8A; and

(Cont'd)

3. APPROVES the development of a Heritage Advisory Board, noting that administration will submit draft terms of reference and nominees for approval by Council, subject to approval as at recommendation point 1 above.

MOVED WITH AMENDMENT

That Council amend the Officer Recommendation as follows:

That Council:

1. APPROVES the discontinuation of the City of Perth's principal partnership with Heritage Perth Incorporated, noting that the existing Funding Agreement (Confidential Attachment 13.8A) expires on 30 June 2018, with the following conditions:
 - 1.1 City of Perth administration will continue to deliver Heritage Weekend until a review of the program is undertaken involving all stakeholders;
 - 1.2 City of Perth administration will retain the Heritage Perth brand for its relevant heritage activities until a review of the brand is undertaken involving all stakeholders;
 - 1.3 City of Perth administration will retain one full time equivalent position to deliver recommendation points 1.1 and 1.2;
 - 1.4 Heritage Perth funding amounts budgeted in the 2018/19 City of Perth budget will be repurposed to deliver recommendation points 1.1, 1.2 and 1.3 (subject to Council approval of the budget);
 - 1.5 City of Perth administration will assist the Board of Heritage Perth in winding up the incorporated not for profit entity Heritage Perth as appropriate and required.
2. AUTHORISES the Chief Executive Officer to finalise the details of winding up the principal partnership and Funding Agreement as at recommendation point 1, including Clauses 9 and 18 of Confidential Attachment 13.8A;
3. ~~APPROVES the development of a Heritage Advisory Board, noting that administration will submit draft terms of reference and nominees for approval by Council, subject to approval as at recommendation point 1 above;~~ ESTABLISHES a City of Perth Heritage Advisory Committee with the terms of reference to: Oversee the development, implementation and ongoing performance of a City of Perth Heritage Strategy and to advise Council on major heritage issues;
4. CONDUCTS a workshop for all major City of Perth heritage stakeholder groups with the purpose of making recommendations back to Council on a functional and effective committee representation model and the key strategic focus areas that the heritage strategy should embrace; and

(Cont'd)

5. **ENDORSES** the development of a City of a Perth Heritage Strategy over the next 12 months.

PRIMARY MOTION AS AMENDED

Moved Commissioner McMath, seconded Commissioner Hammond

That Council:

1. **APPROVES** the discontinuation of the City of Perth's principal partnership with Heritage Perth Incorporated, noting that the existing Funding Agreement (Confidential Attachment 13.8A) expires on 30 June 2018, with the following conditions:
 - 1.1 *City of Perth administration will continue to deliver Heritage Weekend until a review of the program is undertaken involving all stakeholders;*
 - 1.2 *City of Perth administration will retain the Heritage Perth brand for its relevant heritage activities until a review of the brand is undertaken involving all stakeholders;*
 - 1.3 *City of Perth administration will retain one full time equivalent position to deliver recommendation points 1.1 and 1.2;*
 - 1.4 *Heritage Perth funding amounts budgeted in the 2018/19 City of Perth budget will be repurposed to deliver recommendation points 1.1, 1.2 and 1.3 (subject to Council approval of the budget);*
 - 1.5 *City of Perth administration will assist the Board of Heritage Perth in winding up the incorporated not for profit entity Heritage Perth as appropriate and required.*
2. **AUTHORISES** the Chief Executive Officer to finalise the details of winding up the principal partnership and Funding Agreement as at recommendation point 1, including Clauses 9 and 18 of Confidential Attachment 13.8A;
3. **ESTABLISHES** a City of Perth Heritage Advisory Committee with the terms of reference to: "Oversee the development, implementation and ongoing performance of a City of Perth Heritage Strategy and to advise Council on major heritage issues";
4. **CONDUCTS** a workshop for all major City of Perth heritage stakeholder groups with the purpose of making recommendations back to Council on a functional and effective committee representation model and the key strategic focus areas that the heritage strategy should embrace; and
5. **ENDORSES** the development of a City of a Perth Heritage Strategy over the next 12 months.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Reason: To enable the development of a heritage strategy with appropriate stakeholder engagement.

Item 13.9 Proposed Entry of the Grand Central Hotel, 379 Wellington Street, Perth, in the City Planning Scheme No. 2 Heritage List

Moved Commissioner Hammond, seconded Commissioner McMath

That Council, in accordance with Part 3 Clause 8 of the Planning and Development (Local Planning Scheme) Regulations 2015:

1. ***NOTES that no submissions have been received in response to the Council's proposal to include Grand Central Hotel, 379 Wellington Street, Perth, in the City Planning Scheme No. 2 Heritage List;***
2. ***ENTERS Grand Central Hotel, 379 Wellington Street, Perth, in the City Planning Scheme No. 2 Heritage List;***
3. ***ADOPTS the Heritage Assessment as detailed in Attachment 13.8B; and***
4. ***GIVES NOTICE of recommendation point 2 above to the Heritage Council of Western Australia and the owner and occupier of the place.***

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.10 East End Revitalisation Program – 2018 MasterplanOfficer Recommendation

1. ENDORSES the East End Revitalisation Program – 2018 Masterplan, including Hay Street Pedestrian Priority Zone, as detailed in this report and Attachments 13.10A, 13.10B and 13.10C;
2. NOTES that the Plan addresses the following:
 - 2.1 adjustments to kerbside uses and footpath modifications in response to major developments in the area;
 - 2.2 improved permeability and legibility of the city with the reintroduction of two-way traffic in Hay and Irwin Streets; and
 - 2.3 Pedestrian Priority Zone (PPZ) on Hay Street between and including the Pier and Irwin Street intersections;
3. NOTES the enhancements proposed in this program will be staged over approximately five years;
4. NOTES that a more detailed cost estimate of the various street enhancements, included a staging plan, will be presented to a future Council meeting; and
5. NOTES the inclusion of \$1,200,000 in the draft 2018/19 capital works budget, for detailed design fees and initial construction, with the first stages of construction to commence by early 2019.

MOVED WITH AMENDMENT

That Council amend the Officer Recommendation as follows:

That Council:

1. ***ENDORSES the East End Revitalisation Program – 2018 Masterplan, including Hay Street Pedestrian Priority Zone, as detailed in this report and Attachments 13.10A, 13.10B and 13.10C;***
2. ***NOTES that the Plan addresses the following:***
 - 2.1 ***adjustments to kerbside uses and footpath modifications in response to major developments in the area;***
 - 2.2 ***improved permeability and legibility of the city with the reintroduction of two-way traffic in Hay and Irwin Streets; and***
 - 2.3 ***Pedestrian Priority Zone (PPZ) on Hay Street between and including the Pier and Irwin Street intersections;***

(Cont'd)

3. **NOTES the enhancements proposed in this program will be staged over approximately five years;**
4. **NOTES that a more detailed cost estimate of the various street enhancements, included a staging plan, will be presented to a future Council meeting; and**
5. **NOTES the inclusion of \$1,200,000 in the draft 2018/19 capital works budget, for detailed design fees and initial construction, with the first stages of construction to commence by early 2019.**
6. **DEVELOPS and DELIVERS a community engagement strategy for the design and implementation phase of the project including public information sessions to be conducted and feedback sought and considered prior to the commencement of detailed design and documentation.**

PRIMARY MOTION AS AMENDED

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

1. **ENDORSES the East End Revitalisation Program – 2018 Masterplan, including Hay Street Pedestrian Priority Zone, as detailed in this report and Attachments 13.10A, 13.10B and 13.10C;**
2. **NOTES that the Plan addresses the following:**
 - 2.1 **adjustments to kerbside uses and footpath modifications in response to major developments in the area;**
 - 2.2 **improved permeability and legibility of the city with the reintroduction of two-way traffic in Hay and Irwin Streets; and**
 - 2.3 **Pedestrian Priority Zone (PPZ) on Hay Street between and including the Pier and Irwin Street intersections;**
3. **NOTES the enhancements proposed in this program will be staged over approximately five years;**
4. **NOTES that a more detailed cost estimate of the various street enhancements, included a staging plan, will be presented to a future Council meeting; and**
5. **NOTES the inclusion of \$1,200,000 in the draft 2018/19 capital works budget, for detailed design fees and initial construction, with the first stages of construction to commence by early 2019.**

(Cont'd)

6. ***DEVELOPS and DELIVERS a community engagement strategy for the design and implementation phase of the project including public information sessions or workshops to be conducted and feedback sought and considered prior to the commencement of detailed design and documentation.***

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Reason: To develop and deliver a community engagement strategy for the design and implementation phase of the project.

Item 13.11 Financial Statements and Financial Activity Statement for the Period Ended 31 March 2018

Moved Commissioner Hammond, seconded Commissioner McMath

That Council RECEIVES the Financial Statements and the Financial Activity Statement for the period ended 31 March 2018, as detailed in Attachment 13.11A of this Report.

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.12 Payments from Municipal and Trust Funds – April 2018

Moved Commissioner Hammond, seconded Commissioner McMath

That in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 30 April 2018, be RECEIVED and RECORDED in the Minutes of the Council, the summary of which is as follows:

(Cont'd)

<i>FUND</i>	<i>PAID</i>
<i>Municipal Fund</i>	<i>\$ 16,976,667.48</i>
<i>Trust Fund</i>	<i>\$ 30,999.73</i>
<i>TOTAL:</i>	<i>\$ 17,007,667.21</i>

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.13 Preliminary Budget 2018/19 and Differential Rating Setting of the Annual Rates Levy for 2018/19

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

- 1. APPROVES the advertising of the differential rates based on the predominant purpose for which the land is held in accordance with Section 6.36(3)(b) of the Local Government Act 1995 as follows:***
 - 1.1 Commercial – 5.56344 cents in the dollar;*
 - 1.2 Hotel – 5.56344 cents in the dollar;*
 - 1.3 Office – 4.55125 cents in the dollar;*
 - 1.4 Residential – 5.74033 cents in the dollar;*
 - 1.5 Retail – 5.56344 cents in the dollar;*
 - 1.6 Vacant Land – 6.25865 cents in the dollar;*
- 2. NOTES the intent of increasing total rates revenue by 0.8%, comprising of only a CPI adjustment;***
- 3. NOTES there is no increase in the minimum rate which is \$705 in each differential rate category;***
- 4. RECEIVES this progress report on the preparation of the operating budget, capital budget and fees and charges for 2018/19; and***

(Cont'd)

5. ***NOTES*** that the 2018/19 City of Perth budget has been developed in consideration with the Corporate Business Plan and associated Long Term Financial, Corporate Asset Management and Workforce Plans.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.14 Tender 032-17/18 Panel – Transport Planning, Engineering and Modelling

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVES the most suitable tenders, being those submitted by the following:

- ***Arup Pty Ltd***
- ***Donald Veal Consultants Pty Ltd***
- ***Edge Transport Solutions Pty Ltd***
- ***GHD Pty Ltd***
- ***GTA Consultants (WA) Pty Ltd***
- ***Phillip Boyle and Associates Pty Ltd***
- ***WSP Australia Pty Ltd***

to form a panel of pre-qualified suppliers for the provision of transport planning, transport engineering and transport modelling (Tender 32-17/18) for a period of three years commencing in June 2018 up to \$1,500,000 per annum, subject to budget, in accordance with the tendered schedule of rates (Confidential Attachment 13.14A).

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.15 2017/18 Budget Adjustments – City of Perth Inquiry Panel and Commissioner Remuneration

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

1. **ADOPTS BY ABSOLUTE MAJORITY DECISION** the following unbudgeted expenditure for the 2017/18 financial year;
 - 1.1 \$358,765 for Commissioner Remuneration (including Superannuation);
 - 1.2 \$250,000 for City of Perth Inquiry Panel costs;
2. **NOTES** the expenditure is to be funded from operational savings of not providing for Elected Member attendance fees and applicable allowances, as well as organisational accumulated surplus funds for the 2017/18 financial year.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.16 Third Party Travel Contribution – Manager Business Support and Sponsorship – Grantmaking in Australia Conference 2018

Moved Commissioner Hammond, seconded Commissioner McMath

*That Council **APPROVES** Third Party Travel to the Manager Business Support and Sponsorship by the Australian Institute of Grants Management to attend the Grantmaking in Australia Conference 2018 as a speaker.*

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.17 Delegated Authority Review 2018/19

Officer Recommendation

That Council:

1. REVIEWS the currently existing delegations made by Council to Committees, the Chief Executive Officer and officers in accordance with Sections 5.18 and 5.46(2) of the Local Government Act 1995 (Act); and
2. ADOPTS BY ABSOLUTE MAJORITY the Delegated Authority Register 2018/19 (Attachment 13.17A).

MOTION TO DEFER

Moved Commissioner Hammond, seconded Commissioner McMath

Council agreed to defer the item as follows:

That Council defer consideration of the report titled Delegated Authority Review 2018/19 to allow for a workshop between the Commissioners and senior staff.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Reason: To allow for a workshop between the Commissioners and senior staff to discuss former Committee delegations.

Item 13.18 Appointment of Deputy of the Local Government in Accordance with the Health (Miscellaneous Provisions) Act 1911 and the Health Local Law 2000

Moved Commissioner Hammond, seconded Commissioner McMath

That Council, in accordance with Section 26 of the Health (Miscellaneous Provisions) Act 1911 (Act), APPOINTS the:

- a. ***Chief Executive Officer;***

(Cont'd)

- b. Director Community and Commercial Services;*
- c. Manager Health and Activity Approvals; and*
- d. Coordinator Environmental Health*

as its deputies with the authority to exercise all of its powers and functions conferred or imposed upon the City by the Act, regulations made under the Act, and the City of Perth Health Local Law 2000.

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.19 Review of City of Perth Elected Member Policies

Officer Recommendation

That Council ENDORSES the review of Council Policies 1.10, 10.3, 10.6, 10.8, 10.10 and 10.12 and that this review is to be given immediate priority for consideration by Commissioners.

MOTION TO DEFER

Moved Commissioner Hammond, seconded Commissioner McMath

That Council agreed to defer the item as follows:

That Council defer consideration of the report titled Review of City of Perth Elected Member Policies to allow for a workshop and advertisement for public comment prior to further consideration by Council.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Reason: To allow for a workshop and advertisement for public comment.

Reports to the Audit and Risk Committee**Item 13.20 Internal Audit 2017/18 – Contract Management Review**

The Committee recommendation to Council for this report was resolved at the Audit and Risk Committee at its meeting held on 21 May 2018.

At the Audit and Risk Committee meeting held on 21 May 2018, the Committee agreed to adopt an alternative motion to provide clarity to the motion as follows:

1. RECEIVES the Contract Management Review as part of the Internal Audit Plan 2017/18 as detailed in Attachment 13.20A; and
2. ENDORSES the following action plan:
 - a) Contractor Performance Reviews

Recommendation	Action	Responsible Officer	Due Date
Develop and disseminate a standard template and guidelines to assist Project Officers in carrying out contractor performance reviews.	There is currently a template in MS Word (Contractor Performance Review Record) available to assist officers record information from a performance review. While it is not part of the current procurement team's activities the team will develop guidelines to assist officers until a decision is reached on the City's proposed procurement strategy.	Manager Finance & Procurement Specialist	31 July 2018
The requirement for carrying out contractor performance reviews to be included as part of the proposed procurement training for the organization to be undertaken from July 2018.	The Procurement team are conducting a review of the current purchasing policy (CP9.7) with the aim to have this adopted by 30 June 2018. Post the adoption of the new purchasing policy the procurement team will	Manager Finance & Procurement Specialist	Undertaken from July 2018 before end of 2018 calendar year

Recommendation	Action	Responsible Officer	Due Date
	conduct rounds of training to staff. The team agree to include information on contract management activities including performance reviews.		
The Contracts Section to develop a procedure to capture and monitor contractor performance reviews undertaken by Project Officers.	Given the management of contracts is maintained through a MS Excel spreadsheet there are limitations with the system. With the planned system changes proposed in the 2018/19 budget the team will implement a structure and efficient system for maintain contractor information. In the interim the Procurement team will develop a procedure for the project officers to notify the procurement team when a contract performance review has been conducted. The team will also consider changes to the current spreadsheet to enable enhanced reporting of the obligations	Manager Finance & Procurement Specialist	31 July 2018

b) Contract Variations

Recommendation	Action	Responsible Officer	Due Date
A procedure to report and capture contract variations within the Contracts Register to be developed and communicated within	The draft Procurement Strategy will be presented to ELG which is currently structured to address this issue. In the interim	Manager Finance & Procurement Specialist	31 July 2018

Recommendation	Action	Responsible Officer	Due Date
the organisation. This procedure should align within Policy 9.8. Contract variations once captured within the Contract Register to be reviewed and monitored by the Contracts Section.	changes to corporate procedures will be reviewed to provide greater visibility.		

c) Management of Contract Insurances

Recommendation	Action	Responsible Officer	Due Date
It is recommended that an audit on insurance certificates for current contracts as recorded on the abovementioned Contracts Register is undertaken by the Contracts Section. This audit should seek to ensure that up to date insurances in accordance with contractual requirements are being maintained on Content Manager and correctly recorded on the register. Where missing required insurance certificates are identified these should be followed up and obtained from the contractor.	System changes will be made following the adoption of the 2018/19 annual budget. A full audit of the insurances will be undertaken and changes made to the Contract Register to assist with further management of insurances.	Manager Finance & Procurement Specialist	Audit on insurance certificates for current contracts – 30 June 2018. Update to procurement systems – 30 June 2019.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

- 1.** ***RECEIVES** the Contract Management Review as part of the Internal Audit Plan 2017/18 as detailed in Attachment 13.20A; and*
- 2.** ***ENDORSES** the following action plan:*

a) Contractor Performance Reviews

Recommendation	Action	Responsible Officer	Due Date
<i>Develop and disseminate a standard template and guidelines to assist Project Officers in carrying out contractor performance reviews.</i>	<i>There is currently a template in MS Word (Contractor Performance Review Record) available to assist officers record information from a performance review. While it is not part of the current procurement team's activities the team will develop guidelines to assist officers until a decision is reached on the City's proposed procurement strategy.</i>	<i>Manager Finance & Procurement Specialist</i>	<i>31 July 2018</i>
<i>The requirement for carrying out contractor performance reviews to be included as part of the proposed procurement training for the organization to be undertaken from July 2018.</i>	<i>The Procurement team are conducting a review of the current purchasing policy (CP9.7) with the aim to have this adopted by 30 June 2018. Post the adoption of the new purchasing policy the procurement team will conduct rounds of training to staff. The team agree to include information on contract management activities including performance</i>	<i>Manager Finance & Procurement Specialist</i>	<i>Undertaken from July 2018 before end of 2018 calendar year</i>

Recommendation	Action	Responsible Officer	Due Date
	<i>reviews.</i>		
<i>The Contracts Section to develop a procedure to capture and monitor contractor performance reviews undertaken by Project Officers.</i>	<i>Given the management of contracts is maintained through a MS Excel spreadsheet there are limitations with the system. With the planned system changes proposed in the 2018/19 budget the team will implement a structure and efficient system for maintain contractor information. In the interim the Procurement team will develop a procedure for the project officers to notify the procurement team when a contract performance review has been conducted. The team will also consider changes to the current spreadsheet to enable enhanced reporting of the obligations</i>	<i>Manager Finance & Procurement Specialist</i>	<i>31 July 2018</i>

b) Contract Variations

Recommendation	Action	Responsible Officer	Due Date
<i>A procedure to report and capture contract variations within the Contracts Register to be developed and communicated within the organisation. This procedure should align within Policy 9.8. Contract variations once captured</i>	<i>The draft Procurement Strategy will be presented to ELG which is currently structured to address this issue. In the interim changes to corporate procedures will be reviewed to provide greater visibility.</i>	<i>Manager Finance & Procurement Specialist</i>	<i>31 July 2018</i>

<i>Recommendation</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Due Date</i>
<i>within the Contract Register to be reviewed and monitored by the Contracts Section.</i>			

c) Management of Contract Insurances

<i>Recommendation</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Due Date</i>
<i>It is recommended that an audit on insurance certificates for current contracts as recorded on the abovementioned Contracts Register is undertaken by the Contracts Section. This audit should seek to ensure that up to date insurances in accordance with contractual requirements are being maintained on Content Manager and correctly recorded on the register. Where missing required insurance certificates are identified these should be followed up and obtained from the contractor.</i>	<i>System changes will be made following the adoption of the 2018/19 annual budget. A full audit of the insurances will be undertaken and changes made to the Contract Register to assist with further management of insurances.</i>	<i>Manager Finance & Procurement Specialist</i>	<i>Audit on insurance certificates for current contracts – 30 June 2018.</i> <i>Update to procurement systems – 30 June 2019.</i>

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.21 Internal Audit 2017/18 – Validation of Critical/Major Risk Mitigation Strategies Review Part 2

The Committee recommendation to Council for this report was resolved at the Audit and Risk Committee at its meeting held on 21 May 2018.

The Committee recommendation to Council is the same as that recommended by the Officers.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVES the Validation of Critical/Major Risk Mitigation Strategies Review Part 2 as part of the Internal Audit Plan 2017/18 as detailed in Attachment 13.21A, 13.21B and Confidential Attachment 13.21C.

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.22 Internal Audit 2017/18 – Payroll Data Analytics Review

The Committee recommendation to Council for this report was resolved at the Audit and Risk Committee at its meeting held on 21 May 2018.

The Committee recommendation to Council is the same as that recommended by the Officers.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVES the Payroll Data Analytics Review as part of the Internal Audit Plan 2017/18 as detailed in Attachment 13.22A and Attachment 13.22B.

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.23 City of Perth Internal Audit Plan 2018/19

The Committee recommendation to Council for this report was resolved at the Audit and Risk Committee at its meeting held on 21 May 2018.

The Committee recommendation to Council is the same as that recommended by the Officers.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVES the City of Perth Internal Audit Plan 2018/19 as per Attachment 13.23A.

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.24 Risk Management Quarterly Update – May 2018

The Committee recommendation to Council for this report was resolved at the Audit and Risk Committee at its meeting held on 21 May 2018.

The Committee recommendation to Council is the same as that recommended by the Officers.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council RECEIVES the Risk Management Quarterly Update for May 2018.

The motion was put and carried en bloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

14. Motions of which Previous Notice has been given

- 14.1** In accordance with Clause 4.12 of the *City of Perth Standing Orders Local Law 2009*, the following notice of motion was received from Commissioner Hammond on 14 May 2018 for the consideration of Council (CM 124020/18):

Motion

Moved Commissioner Hammond, seconded Commissioner McMath

That the City undertake a strategic review of parking on a precinct basis, the five precincts being, CBD, East Perth, West Perth, Northridge and Crawley.

The review is to achieve the following objectives:

- 1. Review existing policies and establish a new policy position / philosophy on free and paid parking provision overall and on each precinct;***
- 2. Analyse strengths and weaknesses in the current City parking methodology and approach, on a precinct basis particularly the impact of paid parking on small business and residential enclaves;***
- 3. Determine a clear and accurate understanding of the net financial impacts of parking on the City's strategic financial position on a precinct basis and alternative options that might offset lost revenues.***

The CEO is to treat this matter as an immediate priority.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

- 14.2** In accordance with Clause 4.12 of the *City of Perth Standing Orders Local Law 2009*, the following notice of motion was received from Commissioner Hammond on 14 May 2018 for the consideration of Council (CM 124020/18):

Motion

Moved Commissioner Hammond, seconded Commissioner McMath

That the City undertake a review of the efficacy and capacity of street lighting and related public realm gardens, trees and landscaping in the East Perth precinct in providing a safe, amenable and non-threatening environment for all after dark pedestrian activities.

The review is to achieve the following objectives:

- a. Identify priority areas where immediate action is required;***
- b. Establish a three-year improvement program to ameliorate identified problem areas;***
- c. Demarcate responsibility between relevant agencies; and***
- d. Facilitate a memorandum of understanding between relevant agencies that commits to immediate intervention in priority areas and implementation of the improvement program.***

The CEO is to treat this matter as an immediate priority.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

- 14.3** In accordance with Clause 4.12 of the *City of Perth Standing Orders Local Law 2009*, the following notice of motion was received from Commissioner Hammond on 14 May 2018 for the consideration of Council (CM 124020/18):

Motion

Moved Commissioner Hammond, seconded Commissioner McMath

That the CEO develop a draft protocol for Commissioner consideration, compliant with the Council Code of Conduct Section 5.11 (d), that facilitates effective communication flows between the Commissioners and the Executive Leadership Group which includes meetings, conversations and engagement directly between Commissioners and members of the group, either individually or collectively on all matters relating to the function and role of Councillors and Council.

The CEO is to treat this matter as an immediate priority.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

- 14.4** In accordance with Clause 4.12 of the *City of Perth Standing Orders Local Law 2009*, the following notice of motion was received from Commissioner Hammond on 14 May 2018 for the consideration of Council (CM 124020/18):

Motion

Moved Commissioner Hammond, seconded Commissioner McMath

That pursuant to Local Government Act 1995 Section 2.7 (2) (b) the CEO seek proposals from suitably qualified consultants to undertake the following analysis, assessment and review of corporate performance:

- 1. A desktop audit and gap analysis of corporate performance based upon the principles of the Business Excellence Framework;***
- 2. An independent review of the Human Resource and Organisational Development functions of the corporation including but not limited to:***

(Cont'd)

- a. *The capacity and effectiveness of systems and procedures in dealing with grievances and complaints.*
 - b. *The Executive Leadership Group's response to concerns raised within the recent "Catalyse" survey*
 - c. *An employee assessment of the human resource and organisational development performance of the City by way of confidential survey, personal meetings and other appropriate means.*
 - d. *The effectiveness of the City's health and safety functions and appurtenant wellness programs and support services.*
 - e. *The effectiveness of performance management, annual performance appraisal and professional development and training across the organisation.*
 - f. *A follow up assessment of the net promoter score analysis undertaken within the Catalyse survey.*
 - g. *Analysis, review and comment that can provide the Commissioners with an accurate, fair and objective understanding of the City's overall human resource and organisational development performance and capability.*
3. *An independent review of the City's customer service performance included but not limited to the following:*
- a. *Strategy, policies and procedures*
 - b. *Customer service culture, both internal and external*
 - c. *Customer relationship management performance and systems*
 - d. *Measurement regimes*
4. *An independent review of the City's community and stakeholder engagement performance included but not limited to the following:*
- a. *Strategy, policies and procedures*
 - b. *Organisational capacity and effectiveness*
 - c. *Effectiveness, development and management of major stakeholder relationships*
 - d. *Effectiveness, development and management of special interest and community group relationships.*
 - e. *Effectiveness of corporate communications across all areas of operation.*
 - f. *Effectiveness of consultation and engagement on major projects and important strategic issues*

Each consultancy to be treated as a separate project with regards, procurement, engagement and deliverables.

(Cont'd)

The specification, scope and required methodology for all consultancies is to be submitted to the Commissioners prior to the commencement of the procurement process.

Consideration of submissions and acceptance of proposals is to be undertaken by the Commissioners.

Successful proponents are to liaise directly with the Commissioners in the first instance for direction and guidance.

The CEO is to treat this matter as an immediate priority.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

15. Urgent Business

Commissioner Hammond sought Council approval to attend the Mindarie Regional Council meeting to be held on 31 May 2018 as deputy for Commissioner Lumsden.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council appoints Commissioner Hammond as a deputy to the Mindarie Regional Council meeting to be held on 31 May 2018.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

16. Closure

6.58pm The Deputy Chair of Commissioners declared the meeting closed.