



City of Perth

**Finance and Administration
Committee
Minutes**

**25 July 2017
4.00pm**

**Committee Room 1
Level 9
Council House**

APPROVED FOR RELEASE

**MARTIN MILEHAM
CHIEF EXECUTIVE OFFICER**



City of Perth

**Finance and Administration Committee
Minutes**

**25 July 2017
4.00pm**

**Committee Room 1
Level 9
Council House**

Minutes to be confirmed at the next **Finance and Administration** meeting.

**THESE MINUTES ARE HEREBY CERTIFIED AS
CONFIRMED**

PRESIDING MEMBER'S SIGNATURE

J. E. Davidson

DATE: *22.8.2017*

Minutes of the **Finance and Administration** meeting of the City of Perth in Committee Room 1, Ninth Floor, Council House, 27 St Georges Terrace, Perth on Tuesday, 25 July 2017.

Members in Attendance:

Cr Davidson - Presiding Member
Cr Chen

Officers:

Mr Mileham - Chief Executive Officer
Mr Mianich - Director Corporate Services
Ms Battista - Director Economic Development and Activation
Ms Moore - Director Community and Commercial Services
Mr Robertson - Acting Director Construction and Maintenance
Mr Ridgwell - Manager Governance
Mr Brehaut - Manager Properties
Ms Cooke - Acting Manager Sustainability
Mr White - Chief Accountant
Ms Best - Governance and Risk Officer

Guests and Deputations:

Nil

1. Declaration of Opening

4.00pm The Presiding Member declared the meeting open.

2. Apologies and Members on Leave of Absence

Cr Harley (Apology)

3. Question Time for the Public

Nil

4. Confirmation of Minutes – 27 June 2017

Moved by Cr Chen, seconded by Cr Davidson

That the minutes of the meeting of the Finance and Administration Committee held on 27 June 2017 be confirmed as a true and correct record.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Chen

Against: Nil

5. Correspondence
Nil

6. Disclosures of Members' Interests
Nil

7. Matters for which the Meeting may be Closed

The Presiding Member advised that in accordance with Section 5.23(2) of the *Local Government Act 1995*, the meeting will be required to be closed to the public prior to discussion of the following:

Item No.	Item Title	Reason
Confidential Item 8.5 and Attachments 8.5A – 8.5B	Perth Public Art Foundation Funding Review	S5.23(2)(e)(iii)

In accordance with Section 5.23(2) of the *Local Government Act 1995*, should an Elected Member wish to discuss the content of the confidential attachment/s listed below, it is recommended that the Committee resolve to close the meeting to the public prior to discussion of the following:

Attachment No.	Item No. and Title	Reason
Confidential Attachments 8.7A-8.7B	Item 8.7 – Tender 129-16/17 Lifts and Escalators Inspection – Preventative Maintenance and Repair	S5.23(e)(ii)

8. Reports

Item 8.1 Investments and Investment Returns for the Period Ended 30 June 2017

Moved by Cr Chen, seconded by Cr Davidson

That the Finance and Administration Committee RECEIVES the report detailing investments and investment returns for the period ended 30 June 2017, as detailed in Attachment 8.1A of this Report.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Chen

Against: Nil

Item 8.2 Payments from Municipal and Trust Funds – June 2017

Moved by Cr Chen, seconded by Cr Davidson

That in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, the list of payments made under delegated authority for the month ended 30 June 2017, be RECEIVED and recorded in the Minutes of the Council, the summary of which is as follows:

<i>FUND</i>	<i>PAID</i>
<i>Municipal Fund</i>	<i>\$ 21,038,030.03</i>
<i>Trust Fund</i>	<i>\$ 264,973.69</i>
<i>TOTAL:</i>	<i><u>\$ 21,303,003.72</u></i>

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Chen

Against: Nil

Item 8.3 2017/18 Delegated Authority Review

Moved by Cr Chen, seconded by Cr Davidson

That Council, in accordance with Sections 5.18 and 5.46(2) of the Local Government Act 1995, APPROVES BY ABSOLUTE MAJORITY the delegations made to Committees and the Chief Executive Officer including amendments and new delegations, as detailed in the Delegated Authority Register 2017/18.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Chen

Against: Nil

Item 8.4 Reduction of Single-Use Plastic Bags in the City

OFFICER RECOMMENDATION

That Council:

1. NOTES that a state-wide prohibition on single-use plastic bags is supported by businesses in the City and that the majority of businesses surveyed oppose a local law prohibition due to the potential impediment on trade in the City;
2. SUPPORTS a state-wide legislated prohibition on single-use plastic bags and requests the CEO to write to the Minister for the Environment, Hon Stephen Dawson MLC, advocating for a state-wide prohibition; and
3. DEVELOPS a community education and awareness program, in consultation with stakeholders, to reduce the use of single-use plastic bags in the City.

That the Finance and Administration Committee agreed to amend the Officer Recommendation to remove point three as follows:

That Council:

1. NOTES that a state-wide prohibition on single-use plastic bags is supported by businesses in the City and that the majority of businesses surveyed oppose a local law prohibition due to the potential impediment on trade in the City; and
2. SUPPORTS a state-wide legislated prohibition on single-use plastic bags and requests the CEO to write to the Minister for the Environment, Hon Stephen Dawson MLC, advocating for a state-wide prohibition; ~~and~~
3. ~~DEVELOPS a community education and awareness program, in consultation with stakeholders, to reduce the use of single-use plastic bags in the City.~~

PRIMARY MOTION AS AMENDED was put

Moved by Cr Davidson, seconded by Cr Chen

That Council:

1. ***NOTES*** that a state-wide prohibition on single-use plastic bags is supported by businesses in the City and that the majority of businesses surveyed oppose a local law prohibition due to the potential impediment on trade in the City; and
2. ***SUPPORTS*** a state-wide legislated prohibition on single-use plastic bags and requests the CEO to write to the Minister for the Environment, Hon Stephen Dawson MLC, advocating for a state-wide prohibition.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Chen

Against: Nil

Reason: The Finance and Administration Committee agreed that given there has since been external discussions in relation to this matter from ALGA, WALGA and relevant Ministers on a proposed state wide change to the use of plastic bags, it is suggested we wait until those are positions are formalised before initiating an education / awareness program.

Item 8.5 Perth Public Art Foundation Funding Review

Moved by Cr Chen, seconded by Cr Davidson

*That Council **APPROVES** the revised funding for the Perth Public Art Foundation, in the form of salary and benefits for the Executive Director.*

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Chen

Against: Nil

Item 8.6 Migrant Pavilion at Lake Vasto, Ozone Reserve - Discounted Hire Fees to West Australian Multicultural Association

Moved by Cr Davidson, seconded by Cr Chen

That Council APPROVES the offer of discounted hire fees made to the West Australian Multicultural Association (WAMA) for the ongoing hire and use of the Migrant Pavilion at Lake Vasto, Ozone Reserve, Perth.

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Chen

Against: Nil

Item 8.7 Tender 129-16/17 Lifts and Escalators Inspection – Preventative Maintenance and Repair

Moved by Cr Chen, seconded by Cr Davidson

That Council:

- 1. ACCEPTS the most suitable tender, being that submitted by ThyssenKrupp Elevator Australia Pty Ltd for Lifts and Escalators Inspection – Preventative Maintenance and Repair (Tender 129-16/17) for a lump sum cost of \$82,218.00 (excluding GST) per year for a three year term with a further two year option subject to satisfactory performance at the end of the first three years with annual indexation (CPI); and*
- 2. ACCEPTS the rates and charges detailed in Attachment 8.7A for repairs.*

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Chen

Against: Nil

Item 8.8 New Lease – “Marketta” Tavern Alfresco Lease, KS3 Kings Square, 10 Telethon Avenue, Perth

Moved by Cr Chen, seconded by Cr Davidson

That Council:

1. **AGREES to a lease between the City of Perth and Kapinkoff Nominess Pty Ltd over the Alfresco Area KS3 Kings Square, Perth in accordance with the commercial terms and conditions detailed in Attachment 8.8A;**
2. ***in accordance with Section 3.58 of the Local Government Act 1995, APPROVES the advertising of the new lease under the commercial terms and conditions detailed in Attachment 8.8A;***
3. **NOTES that in the event that no submissions are received, authorises the Chief Executive Officer to finalise the Lease Agreement without further reference to Council.**

The motion was put and carried

The votes were recorded as follows:

For: Crs Davidson and Chen

Against: Nil

9. Motions of which previous notice has been given
Nil

10. General Business

10.1 Responses to General Business from a Previous Meeting
Nil

10.2 New General Business
Nil

11. Items for consideration at a future meeting

Outstanding Items:

The following items are currently being investigated and actioned by Officers. Information will be provided to Elected Members when available.

- Bicycles available in City car parks (raised at FA 02/05/17).

The Director Community and Commercial Services advised the Finance and Administration Committee that the City does currently have a car park with bicycle facilities in Elder Street. The Transport Unit has previously investigated the feasibility of bike share arrangements and it was identified that this could potentially be problematic due to sign up issues and safety concerns (helmets). The existing car parks would also require substantial and costly redesign to allow for this type of facility to occur. This matter is now closed.

- Land Use and Employment Survey (raised at FA 30/05/17).

An update has been provided from the Director Economic Development and Activation in relation to this matter and is now closed.

- Petition to allow for 30 minute parking on Royal Street (raised at Council 09/05/17).

Please be advised that Council at its meeting held 9 May 2017 resolved:

That, in accordance with Clause 4.9(4) of the City of Perth Standing Orders Local Law 2009, the petition from Mr George Manios relating to allowing free 30 minute parking in Royal Street, East Perth, be received and be referred to the Finance and Administration Committee.

The Director Community and Commercial Services advised that there are many considerations if Council were to go ahead with the proposed recommendation within the Petition. It is expected a two month trial of this would cost approximately \$30,000 - \$40,000 loss in revenue. The machines currently don't allow it in which the City is currently looking at addressing by way of Tender, the parking signs would need to be replaced to reflect the proposed time and a full time Officer would need to be appointed to patrol the street.

The Community and Commercial Services Directorate is currently looking at recruiting a Project Officer for residential parking requirements as a result of the new stadium and the impact it will have on royal street and other areas. The Finance and Administration Committee noted that a Report in response to the Petition will be provided to the next Finance and Administration Committee meeting.

Outstanding Reports:

- Council Policy 10.6 – Elected Member Expense Reimbursements (raised at FA 04/10/16, updated 06/12/17).

The Chief Executive Officer advised that this item above is listed to be considered at an Elected Member Briefing session on 24 August 2017 however attendances indicate it will need to be postponed and given the Caretaker Period for Elections commences it will need to be rescheduled for November 2017.

- Air and land rights available to City of Perth for potential creation of affordable housing (raised at Council 30/08/16, updated FA 06/12/16 & FA 02/05/17).

The Chief Executive Officer advised that an update to the item above has been provided by way of Memorandum to the Elected Members on 17 May 2017, this matter is now closed.

- Motion – Availability of motorcycle parking in City of Perth including on footpaths (raised 30/05/17).

The Director Planning and Development advised that a report in relation to the item above will be provided to the next Finance and Administration Committee.

- Motion – Regulation of plastic bag usage and options for alternatives (raised 30/05/17).

This item has been provided as item 8.4 on the agenda.

12. Closure

4.36pm The Presiding Member declared the meeting closed.